

STUDENT HANDBOOK

2010-2011

Interdisciplinary Master of Arts in East Asian Studies The Ohio State University

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INTRODUCTION

This handbook is the primary faculty and student guide to the policies and procedures of the East Asian Studies M.A. Program at The Ohio State University. Additional important material about graduate study at The Ohio State University can be found in The Ohio State University *Graduate School Handbook* published by The Graduate School at <http://www.gradsch.ohio-state.edu/Depo/PDF/Handbook.pdf>. This handbook supplements and does not supersede Graduate School regulations and procedures.

The East Asian Studies M.A. program builds on the very broad and rich resources of The Ohio State University. Students have the opportunity to study with some four dozen faculty in sixteen different disciplines (see below). They have access to an outstanding and ever-expanding library collection of East Asian language materials.

THE M.A. IN EAST ASIAN STUDIES

The East Asian Studies Master of Arts is designed to be a two-year interdisciplinary and terminal degree program to prepare students who desire concentrated training in East Asian language and culture (Chinese, Japanese, or Korean) either 1) before pursuing a non-academic career in government (including the U.S. Foreign Service) or the military; in pre-college and community college education; in administration of non-profit institutions with a related cultural mission; or in private-sector fields such as law, journalism, business, etc.; or 2) preparatory to continuing study of East Asia in a discipline-specific PhD program at OSU or elsewhere.

The program places heavy emphasis on interdisciplinary study as well as the development of appropriate language skills as a foundation for work in related professional and academic careers. Interdisciplinary work is required in at least two disciplines in addition to language work. The program also introduces students to broad theoretical/methodological issues associated with area studies perspectives.

APPLICATION FOR ADMISSION TO THE M.A. PROGRAM

In considering OSU's M.A. Program in East Asian Studies, prospective students should also investigate related but administratively completely separate programs at the University such as the OSU Chinese Flagship Program and/or department-based graduate programs. Because each program has its own

emphases, prospective students should consider which best fits their own interests, backgrounds, and long-range plans.

Candidates for admission to the M.A. Program in East Asian Studies must hold at least a Bachelor's degree from an accredited college or university. The minimum Graduate School requirements for admission are a minimum cumulative grade point average of 3.0 (on a 4.0 scale) for all previous undergraduate work and 3.2 for all previous graduate work. In special cases, however, students with undergraduate GPAs less than 3.0 can be considered for admission. Applicant records of foreign language study should demonstrate either a) past success in non-native East Asian language work; or b) a high level of accomplishment in the study of one or more non-East Asian languages.

Successful applicants will have clearly demonstrated solid academic accomplishment, an ability to learn foreign languages, and a willingness/ability to interact both intellectually and personally with cultures very different from their own, all evidenced through a combination of a) the academic record presented through transcripts, b) letters of reference from people who have direct first-hand knowledge of applicants' intellectual capability and socio-cultural adaptability, and c) past activities (e.g., living abroad) reflected in the student's curriculum vitae.

Applicants are accepted on a rolling basis; however, we strongly encourage students to apply in the winter (to meet funding deadlines) or spring to matriculate in the fall, since many courses (especially language courses) are offered sequentially.

Application Deadlines:

	Autumn	Winter	Spring	Summer
U.S. Students	August 15	December 1	March 1	May 15
Int'l. Students	July 1	November 1	February 1	May 1

Deadlines if also applying for funding:

Note that for students who intend to enroll in the autumn term and are applying for funding, the deadlines are earlier: November 25 for international students and January 5 for U.S. students.

Application Procedure:

1. Materials sent directly to The Ohio State University Graduate Admissions Office:

- a) a completed OSU Graduate School Admission application
(online at: http://gradadmissions.osu.edu/apply_online.htm);
- b) official transcripts for all previous academic work;
- c) current and official scores of the Graduate Record Examination (GRE) General Test
- d) TOEFL scores for international applicants
(minimum scores: TOEFL: 550 paper, 213 CBT, 79 IBT; MELAB: 82; IELTS: 7.0)

2. The following must be sent to Chair of the EAS M.A. Program at the East Asian Studies Center (314 Oxley Hall, 1712 Neil Avenue, Columbus OH 43210-1219):

- a) a statement of purpose (two pages, double-spaced) which explains why the applicant wishes to pursue a graduate program specifically in East Asian Studies (which is not the same as programs offered by the departments of East Asian Languages and Literatures, History, etc.) at The Ohio State University, including career goals, research interests, and probable major field of study, and indicating the relationship of past experience to these goals and interests;
- b) a statement (one page, double-spaced) which explains both the applicant's previous East Asian language training and goals, indicates which language they will study at OSU, and lists specific faculty members and their departments at OSU with whom the applicant would like to work and whom the applicant has contacted;

- c) three letters of recommendation from persons acquainted with the applicant's scholastic ability and ability to adapt to different cultures; at least one letter should be from a language teacher;
- d) writing sample (research paper or thesis no longer than 30 pages)
- e) current CV/resume (4 pages maximum)
- f) official transcripts for all previous academic work (a separate set from the ones sent to the Graduate Admissions Office)

AFTER ADMISSION

The Program Chair of the EAS M.A. Program will assign each incoming student a temporary faculty advisor who, along with the Program Chair, will aid new students in first quarter registration and in the selection of their faculty advisory committee members. Students must designate a formal lead ("permanent") advisor and advisory committee within the first two quarters of study. Thereafter, course registration should always take place in close consultation with the student's lead advisor who must meet with the student and sign off on the Course Approval Form (included at the end of this handbook) each term.

The individual student's advisory committee will consist of at least three faculty members. It must include representatives from the major fields as determined in discussions between the student and the lead advisor or, for new students, between the student and the temporary advisor. The faculty members constituting the advisory committee must come from at least two different departments in the University. To help track the student's progress in language study, each student's advisory committee commonly includes at least one faculty member from the Department of East Asian Languages and Literatures' language faculty associated with the student's primary East Asian language. If no such faculty member is on the committee, the student's lead advisor should arrange to receive an annual progress report from the language program faculty. Once the committee is formed, adjustments in the composition of the committee can occur at a later date, but in that event, appropriate notification of changes must be pre-approved by either the student's lead advisor or the Program Chair. The student's file must reflect any changes as they occur so that at all times it is current.

The student is required, at the beginning of each quarter, to obtain the signed approval of his/her lead advisor for his/her program of study for that quarter, using the EAS MA Program Course Approval Form. This plan of study must be formally filed at the EASC office by the end of the first week of classes each quarter. Any thesis prospectus must also be approved by the advisory committee and filed at the EASC office. Failure to submit the proper forms in a timely manner may jeopardize the student's standing in the program.

By the end of the first academic year of study, the student should also choose between a thesis and non-thesis track. The thesis track entails the production of a substantial research paper, to be defended in an oral examination upon completion; the non-thesis track requires the production of a seminar paper and a written comprehensive examination to be defended orally.

TYPES OF GRADUATE COURSES

500-level courses:

are usually reserved for advanced undergraduates, but a very small number of 500-level courses are open to graduates. Graduate students should pay careful attention to whether a given 500-level course also offers *graduate* credit and, if so, under what circumstances.

600-level courses:

involve graduate and undergraduate students in a basic lecture/discussion format. Graduate students enrolled in a 600-level course are required to fulfill assignments distinct enough from the undergraduate work to make it necessary to grade these assignments on a separate scale. Normally both additional reading and writing assignments are required for graduate students.

700-level courses:

are generally reading courses which serve to acquaint students with important literature in specific fields of study. Such courses should give the student wide-ranging bibliographical knowledge and an introduction to the major interpretive issues and controversies which have characterized the development of scholarship in each particular field.

800- and 900-level courses:

are normally graduate seminars in which students conduct research in primary source materials, integrate the results of their research with pertinent secondary sources, and produce a paper of publishable quality. The designation “seminar” is taken to mean that students will usually submit their work to the constructive criticism of their peers as well as that of their instructor.

999 courses:

research for thesis purposes only.

REQUIREMENTS FOR THE M.A. DEGREE

Students are required to choose one geographical area of East Asia (China, Japan or Korea) and/or a discipline of concentration (usually a department) by the end of their second quarter in the program. Though this area and/or discipline should provide the focus for the student’s course of study, he/she will be required to take courses in other areas and/or disciplines as well, in keeping with the interdisciplinary nature of the program.

At least 18 courses (90 credits) are required of all students. Of these, at least 45 credits must be full graduate-level credits (600 level and above); with the exception of Level I and Level II language courses, no other courses counting toward graduation can be below the 500 level. Regardless of which track is chosen (thesis/non-thesis), the following requirements must be fulfilled:

I. Language

All students must take the East Asian language of their choice during each quarter they are enrolled in the program—that is, at least 6 of the 18 required courses must be language courses. Beginning and intermediate students are very strongly urged to take intensive language courses in the summer before their program starts and to continue language training through each subsequent summer when possible. Students are required to have completed at least three levels (to the end of third year) of an East Asian language by the time the M.A. degree is awarded. Students should plan their language coursework in close consultation with their advisor and M.A. advisory committee members.

Native speakers of an East Asian language or students who enter the program with exceptional proficiency in both reading and speaking in one East Asian language are expected to focus on a second East Asian language. Moreover, non-native speakers of English must demonstrate sufficient English-language ability to participate in class discussions, perform well on an oral thesis or exam defense, and write effective papers.

Students are required to earn a grade of at least “B” (3.0) in all language courses.

II. Courses

Of the remaining required graduate-level courses, 35 hours must be in the student’s area and/or discipline of concentration, and 20 hours must be in areas and/or disciplines outside that concentration. In addition, all students are required to take a foundation course, Introduction to Graduate-level East Asian Studies (5 hours). Courses devoted to thesis research and writing, as well as independent studies with faculty members are graded pass/fail; otherwise, no classroom-based courses may be taken pass/fail.

Each student is required to take at least two seminar courses (700+ levels, depending on department; note that some departments require a two-quarter seminar sequence in order to receive course credit) in which they can utilize their primary East Asian language to write a seminar paper, employing that language at the

level of the student's competence at the time the paper is submitted. Students with advanced language standing are expected to produce a paper of publishable quality; students in the early stages of language acquisition are expected to produce a research paper that indicates that they have mastered the skills of research, synthesis, and analysis required for publishable scholarship. Thesis-track students may use this paper as the basis for their thesis.

Students are required to earn a grade of at least "B" (3.0) in all non-language courses.

THESIS OPTION VS. NON-THESIS OPTION

All students are required, by the end of the first year of study, to choose, in consultation with their M.A. advisory committee, either a thesis or non-thesis track. Students must file the appropriate form before enrolling in the second year of study.

a. Thesis Track

If a student chooses the thesis track, he/she is expected to complete a substantial research paper (generally of 40-50 pages) in which they are expected to utilize their primary East Asian language as a research tool. The thesis is to be defended orally before the M.A. advisory committee in the last quarter of the program. The student must produce a written thesis prospectus by the end of the first quarter of his/her final year of study; a minimum of one-third of the student's time over the next two quarters will be devoted to researching and writing of the thesis. The thesis should employ the student's chosen East Asian language(s) at the level of the student's competence at the time the thesis is submitted. Students with advanced language standing are expected to achieve publishable quality; students in the early stages of language acquisition are expected to produce a research paper that indicates that they have mastered the skills of research, synthesis, and analysis required for publishable scholarship.

After submitting the thesis to his/her M.A. advisory committee, the student is also required to take an oral defense of the thesis and fields determined by the student in consultation with the committee. Thesis track students may register for up to two quarters (total of 10 credit hours) of thesis-writing credit without special permission. However, the student must secure written permission from all members of their advisory committee to register for more thesis-writing course credit for it to count toward the minimum degree requirements. This request must be approved by the EAS Graduate Studies Committee.

It is strongly recommended that students planning to apply to a Ph.D. program choose the thesis track because PhD programs typically ask students to submit research papers using the appropriate language with their application materials.

b. Non-thesis Track

Students choosing the non-thesis track must complete, first, one seminar in which they utilize their primary East Asian language as a research tool and write a seminar paper (generally 25-35 pages in length) employing that language at the level of the student's competence at the time the paper is submitted. Students with advanced language standing are expected to produce a paper of publishable quality; students in the early stages of language acquisition are expected to produce a research paper that indicates that they have mastered the skills of research, synthesis, and analysis required for publishable scholarship. Second, students must take a comprehensive four-hour written examination in fields determined by each student in consultation with his or her M.A. advisory committee. The exam must have sufficient number and variety of questions to address the major disciplinary and content fields of the student's coursework. In addition, the student must participate in a one-hour oral defense of the exam with all three of their committee members participating. (In the case of a four-faculty-member committee, at least three must participate, but those three may not all come from the same department.) This examination and oral defense are intended to bring together the previous coursework in the student's program rather than to address a reading list of canonical works within established disciplinary boundaries.

STUDY ABROAD

While not required, students without prior living and study experience in their country of primary study and research will be strongly encouraged to take advantage of one or more of our study abroad/internship opportunities.

OSU-sponsored programs can be found on the Office of International Affairs' website at: <http://oia.osu.edu/study-abroad.html>.

TIME LIMITATION

Students must meet all Ohio State University Graduate School requirements for completion of degree requirements in a timely manner. Refer to the OSU Graduate School Handbook at <http://www.gradsch.ohio-state.edu/Depo/PDF/Handbook.pdf>.

FINANCIAL AID

Foreign Language and Area Studies Fellowships

The primary funding opportunity for EAS M.A. students is the U.S. Department of Education's Title VI Foreign Language and Area Studies Fellowship (FLAS). There are two types of FLAS Fellowships, academic year and summer, with separate competitions held for each. The purpose of the FLAS fellowship program is to increase the number of American citizens and permanent residents who study and speak East Asian languages.

If awarded, the academic year FLAS fellowship includes a \$15,000 stipend and tuition and fee authorizations for 15 credits for three consecutive quarters. In exchange for receiving FLAS, students agree to take at least 5 credit hours of an East Asian language and 5 credit hours of East Asian area studies coursework each quarter in addition to the regular courses he or she takes at OSU. Summer FLAS fellowships provide students with a \$2,500 stipend and tuition and fee authorizations for OSU, other CIC member institutions, and summer language institutes abroad.

FLAS applications are available online at <http://easc.osu.edu/FLAS.html> and are generally due the first Friday in February.

Please note that a separate application is required for consideration for a FLAS Fellowship.

Graduate School Fellowships

In addition to FLAS Fellowships offered through EASC, each year the OSU Graduate School supports approximately 250 graduate students in all fields as Graduate Fellows, selected through a university-wide competition. Students applying to the Graduate School who wish to be considered for a Graduate School Fellowship must submit the Graduate Admissions Application and all supporting documentation before January 5 prior to the academic year they plan to enroll.

Applicants for the EAS MA Program who meet minimum requirements for the University Fellowship (cumulative undergraduate GPA of at least 3.6 on a 4.0 scale, a 75th percentile average on the GRE general exam's Verbal and Quantitative components and a 4.0 on the Analytical Writing component) may be nominated by the Graduate Studies Committee for consideration for the fellowship.

Applicants for the EAS MA Program who demonstrate significant potential to contribute to the diversity of the Graduate School and the program may be nominated for the Graduate Enrichment Fellowship (a minimum

cumulative undergraduate grade point average of at least a 3.1 on a 4.0 scale, a 40th percentile average on the GRE general exam's Verbal and Quantitative components and a 3.5 on the Analytical Writing component).

Please note that separate applications are not required for Graduate School Fellowships. For more information, visit the Graduate School's website at <http://www.gradsch.ohio-state.edu>.

Graduate Associateships

Graduate associateships are not available within the EAS MA Program itself. However, many students have been successful in finding associateships in other departments on campus. Graduate associateship positions include graduate teaching associates (GTAs), graduate research associates (GRAs), and graduate administrative associates (GAAs). GTAs may be asked to teach, assist with laboratory work, and/or perform other related activities. GRAs are assigned to research projects supervised by graduate professors. GAAs perform a variety of administrative and management duties. Most graduate associates work 20 hours per week for 9 months, and receive a monthly stipend and a fee authorization for tuition. Ohio State offers stipends that are competitive with other universities of similar size and scope. Associateship positions generally begin in the Autumn Quarter and are renewable, depending upon the student's job performance, grades, and availability of funds. Students are encouraged to visit the Office of Student Financial Aid's website at <http://www.sfa.osu.edu/jobs/index.asp?tab=e#pagecontent> for a listing of available associateships and other student employment opportunities.

Federal Work Study Program

U.S. citizens and permanent residents are eligible to apply for the government-sponsored Federal Work Study Program, and may earn up to \$4,000 per year through that program. Applicants should complete the Free Application for Federal Student Aid (FAFSA).

Government Loans

U.S. citizens and permanent residents are eligible to apply for government-sponsored loans (which must be repaid). The maximum combination of subsidized Stafford Loans available for graduate or professional study is \$8,500 for a 12-month academic year. An additional \$10,000 in unsubsidized loans may be borrowed by graduate students who qualify. Applicants should complete the Free Application for Federal Student Aid (FAFSA).

To obtain the FAFSA and to learn more about the above programs as well as other opportunities for loans, please contact:

Office of Student Financial Aid
517 Lincoln Tower
1800 Cannon Drive
Columbus, OH 43210-1230
Tel: 614-292-0300 (outside area code: 800-678-6440)
Email: finaid@fa.adm.ohio-state.edu
Website: <http://sfa.osu.edu>

EAST ASIAN STUDIES RESOURCES

I. East Asian Studies Center at OSU

The East Asian Studies program was established at The Ohio State University in 1969. The mission of the East Asian Studies Center (EASC) is to coordinate and support research and instructional activities as well as to assist in the development of relevant degree programs in East Asian Studies. Designated a Title VI National Resource Center (NRC) and Foreign Language and Area Studies (FLAS) Center by the U.S. Department of Education, EASC is also a vehicle to transmit faculty expertise and university resources to the

civic, educational, and business communities in our region. EASC collaborates with many units on campus, including the East Asian Library, the National East Asian Language Resource Center (NEALRC), the Foreign Language Center (FLC), the Center for International Business Education and Research (CIBER), the Institute for Collaborative Research and Public Humanities, the Center for Folklore Studies, and the Mershon Center for International Security Studies.

The Institute for Japanese Studies (IJS) was created as an affiliated program in the EASC in 1985. It is committed to providing practical training and information about Japanese business and related topics and supports on-campus academic program development and off-campus outreach programs for business and the general community. In the late 1990s, the Institute provided funding for new faculty positions and course innovations to support business education on Japan. IJS also arranges summer internships for young Ohioans in Japanese business firms. On-campus speakers and library development are also supported in cooperation with EASC.

The Institute for Chinese Studies (ICS) was approved in 2001 to serve as an intellectual and communication center for scholarly research, general education, and public programming for Ohio State faculty and students who have or wish to acquire expertise on China. ICS serves OSU students, its faculty, and the general public by disseminating news, both on-line and in print, conducting workshops in the schools, organizing an annual lecture series, coordinating major scholarly events, and assisting in administration of the Interdisciplinary Graduate Specialization in Chinese Studies. Its activities encompass the three university goals of teaching, research and service, bringing them together in innovative ways that make best use of university talent.

The Korean Studies Initiative (KSI), founded in 2005, brings together faculty and students from the Korean language major of the Department of East Asian Languages and Literatures, the International Studies Undergraduate Major, the East Asian Studies M.A. program, the Asian American Studies Minor, the Comparative Ethnic and American Studies Major, and student organizations such as the Korean Students Association to provide opportunities for students, faculty, and the community to acquire background and expertise in the culture, language, history, and politics of Korea.

II. East Asian Library & Media Resources

OSU Libraries' nationally distinctive strength is the combination of expanding physical holdings with innovation in digital access to holdings elsewhere in the state, in the region and in the world, resulting in a virtual library exponentially greater than any physical collection could encompass. OSU's own East Asian holdings have increased fivefold in the past thirty years to 272,000 volumes. Library holdings rank at the top of Big Ten university collections and contain nationally unique strengths due to a policy of acquiring major source material neglected by other libraries.

In addition to unique strengths in twentieth-century Japanese company histories, photographic materials of early postwar Japan, the islands of Okinawa, and linguistics and psychology journals, OSU is home to the most coherent and systematic collection of Japanese historical, modern, and contemporary *manga* (cartoons/graphic art) and related secondary literature, all housed in the Cartoon Research Library, the world's largest and most comprehensive academic research facility documenting printed graphic art.

The Chinese library collection dates to 1960. The library collects selectively but systematically in the general humanities and some areas in social sciences such as political science, sociology, anthropology, and education. With major strengths in modern Chinese ethnic minorities studies, print culture, local gazetteers, and literature, the rarer pre-modern texts in the collection have been documented in a Chinese-language catalogue *The Chinese Rare Books Held at The Ohio State University Library* (2003).

In terms of early Western-language sinology, OSU's holdings are among the top three university libraries nationwide thanks to the acquisition of the Creed Collection of Western Books and Periodicals on China and Inner Asia in 1963. In addition, students have found the missionary collections at nearby Ohio Wesleyan University, Oberlin College, and the Cleveland Public Library to be useful in their research projects.

OSU's Library collection is amplified by the Huntington Archives of Buddhist and Related Art, which is the most important contributor of art images to ARTstor, the premier visual database in the field of art history.

The OSU Library is also spearheading the development of a publishing repository, the Knowledge Bank, of which EASC is a part. Ten titles per year are published online, digitizing out-of-print Chinese and prospectively Korean area studies and language resources.

III. East Asian Studies Graduate Faculty

Business

Stephen Hills (Comparative Labor Organization)
Oded Shenkar (Global Business Management)

Comparative Studies

Thomas Kasulis (Philosophies and Religions of East Asia)

East Asian Languages & Literatures

Mark A. Bender (Chinese Literature, Folklore & Popular Drama)
Marjorie K.M. Chan (Chinese Linguistics)
Kirk A. Denton (Modern Chinese Literature & Film)
Naomi Fukumori (Pre-modern Japanese Literature)
Meow Hui Goh (Classical Chinese Literature)
Heather Inwood (Modern Chinese Popular Culture)
Mineharu Nakayama (Japanese Linguistics)
Mari Noda (Japanese Language Pedagogy)
Chan E. Park (Korean Language, Literature & Performance)
Danielle Ooyoung Pyun (Korean Language & Pedagogy)
Charles J. Quinn (Japanese Linguistics & Pedagogy)
Shelley Fenno Quinn (Japanese Theater and Medieval Literature)
Patricia Sieber (Chinese and Comparative Literature)
Richard Torrance (Modern Japanese Literature)
J. Marshall Unger (Japanese Language & Linguistics)
Galal Walker (Chinese Language Pedagogy)
Jianqi Wang (Chinese Language Pedagogy)
Etsuyo Yuasa (Japanese Linguistics)

Economics

Belton M. Fleisher (Chinese Labor Economics)
Masanori Hashimoto (Japanese Labor Economics)
Hajime Miyazaki (Economics of the Japanese Firm)

Education (Teaching and Learning)

Keiko Samimy (Teaching Japanese as a Second Language)

History

James Bartholomew (Modern Japan & History of Japanese Science)
Mansel Blackford (Comparative/Japanese Business History)
Philip Brown (Early Modern Japanese History)
Derek Heng (World History/Maritime Asia to 1800)
Christopher A. Reed (Modern and Contemporary China)
Judy Tzu-chun Wu (Asian American History)
Ying Zhang (Chinese Gender History)

History of Art

Julia F. Andrews (Chinese and Japanese Art)
Howard Crane (Islamic Art)
John C. Huntington (Buddhist Art of Tibet, China, Korea, and Japan)
Susan Huntington (Buddhist Art of South Asia)

Human and Community Resource Development

Richard Moore (Japanese Agricultural Economy)

Law

Daniel Chee-king Chow (Chinese Legal System)

Linguistics

Mary Beckman (Phonology)

Near Eastern Languages & Cultures

Morgan Liu (Uzbek, Kyrgyz, Russian, Chinese & French Languages)

Political Science

Jeremy Wallace (Contemporary Chinese Politics and Urbanization)

Sociology

Zhenchao Qian (Demographics)

IV. OSU Study Abroad and Exchange Programs in East Asia

Study abroad programs are arranged through the Office of International Affairs (OIA). Detailed information about programs in East Asia can be found on the OIA website at <http://oia.ohio-state.edu/studyabroad/> or by contacting:

Office of International Affairs Study Abroad
100 Oxley Hall, 1712 Neil Ave
Columbus, Ohio 43210-1219
Tel: (614) 292-6101

V. East Asian Studies Language & Graduate Course Lists

The Ohio State University offers more than 160 East Asian language courses annually. For a complete list, see <http://easc.osu.edu/language.html>.

More than 300 East Asian area studies courses are offered annually across 23 disciplines. The East Asian Studies Center maintains a list of all East Asian area studies courses with at least 25% East Asian content at http://easc.osu.edu/area_studies.html.

Additionally, the East Asian Studies Center compiles lists of courses with East Asian content to aid in the registration process each quarter. To access the courses offered by quarter, see http://easc.osu.edu/quarter_courses.html.

ADMINISTRATIVE TIMELINE

Beginning of each quarter:

- *EAS MA Program Course Approval Form*: Obtain signed approval by the advisor for that quarter's program of study and submit it to EASC Office

By the end of the second quarter of study:

- Choose geographical area and discipline of concentration
- Designate a "permanent" advisor and committee

By the end of first academic year of study:

- Choose the thesis or non-thesis track
- Meet with committee and plan structure of remaining course of study

By the end of the first quarter of the final year of study:

- For thesis-track students, produce a written thesis prospectus and file it at the EASC office

Two quarters before anticipated graduation:

- *EAS MA Program Degree Requirement Checklist*: Meet with committee to assess progress toward degree and make necessary adjustments in course of study

Last quarter:

- *EAS MA Program Degree Requirement Checklist*: Submit final degree requirement checklist to EASC office
- Submit Application to Graduate form to the Graduate School no later than the second Friday of the quarter
- For non-thesis track students, complete the Master's Examination and oral defense of exam and submit report no later than Wednesday two weeks before commencement
- For thesis track-students, turn in thesis and defend it orally

COURSE APPROVAL FORM

(To be signed by advisor and submitted to EASC at the beginning of every quarter)

Name _____

Telephone No. _____ E-mail Address _____

Area of Specialization _____

Advisory Committee 1) _____

2) _____

3) _____

☐ Thesis Track Thesis Title: _____

☐ Non-Thesis Track Paper Title: _____

PLANNED ENROLLMENT FOR QUARTER/YEAR: _____

Department & Course #	Course Name	Instructor	Credits
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1) _____

2) _____

3) _____

4) _____

Lead Advisor Approval for Course of Study: _____

Date: _____

PREVIOUS COURSES TAKEN:

Graduation Requirements: 90 credits total, distributed as below. 45 credits must be at the 600 level or above, 10 of which must be seminar courses (700+). Students are required to earn a grade of at least "B" (3.0) in all courses.

☐ Foundation Course (5 Credits):

Introduction to Graduate-Level East Asian Studies: Multiple Modernities Qtr/Yr _____ Grade _____

☐ Language Requirement (30 Credits): Minimum 3rd level/equivalent must be reached by the time of graduation.

Department & Course #	Course Name	Credits	Grade
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1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

☐ Area of Concentration (35 Credits):

Department & Course #	Course Name	Credits	Grade
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1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

7) _____

☐ Courses Outside Area of Concentration (20 Credits):

Department & Course #	Course Name	Credits	Grade
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1) _____

2) _____

3) _____

4) _____

(To be submitted with application to graduate)

Area of Specialization _____

3) _____

Thesis Defense Date:

Exam Oral Defense Date: _____

Requirements: 90 credits total, distributed as below. 45 credits must be at the 600 level or above, 10 of which must be seminar courses (700+). Students are required to earn a grade of at least "B" (3.0) in all courses.

Foundation Course (6 credits):		
Introduction to Graduate Level East Asian Studies: Multiple Modernities	Qtr/Yr	Grade

_____ (see credits). Minimum credit equivalent must be reached by the time of graduation.

6) _____

1) _____

_____ (2008-01-01)

4) _____

Lead Advisor Approval:

Date: _____