

NON-THESIS TRACK PLANNING GUIDE

For requirements for the Non-thesis Track of the EAS MA Program, consult page 9 of the EAS MA Student Handbook. In addition to the basic requirements of the program, this track requires students to:

- 1) Produce one seminar paper (generally 25-35 pages in length) employing their non-native East Asian language as a research tool.
- 2) Complete a comprehensive written examination in fields determined by each student in consultation with his or her MA advisory committee and participate in a one-hour oral defense of the examination.

STEP 1: Select your MA advisory committee members.

Deadline: End of the first academic year of study for students in the regular track; end of the first semester of study for students in the Mid-Career Professional Track.

Advisory Committee:
3 members required

- 1) Lead advisor _____
- 2) _____
- 3) _____
- 4) _____

STEP 2: Complete a seminar paper employing non-native East Asian language.

Deadline: By time of graduation

Paper title: _____

Course number and title: _____

Semester: _____

Level of language study completed at time of completion of seminar paper: _____

Description of research conducted with non-native East Asian language sources for paper (250 words):

Approval from advisor that seminar paper meets requirement:

Signature: _____ Date: _____

STEP 3: Set up and complete your comprehensive examination.

It is the responsibility of the student to proactively manage this process, reaching out to committee members and following up when necessary. If assistance is needed, students may contact the graduate program coordinator in the East Asian Studies Center.

- ☐ **Consult with advisory committee to determine content and format of the examination**
(at least four hours of writing required in some form; can be in-person or take-home).
Recommended deadline: one semester before the exam

Description of the content and format of the exam, as agreed upon by student and all committee members:

Approval from advisor on content and format of exam:

Signature: _____ Date: _____

- ☐ **Formally apply to graduate via <https://gradforms.osu.edu/>**
Deadline: Typically 3rd Friday of the semester; see <https://gradsch.osu.edu/calendar/graduation>

- ☐ **Schedule written examination date(s), time(s), and place**
Recommended deadline: 3 months before written examination

Exam Start Date/Time: _____
Exam End Date/Time: _____
Exam Location: _____

- ☐ **Schedule oral examination date, time, and place**
Recommended deadline: 2 months before oral examination

Oral Examination Date/Time: _____
Oral Examination Location: _____

- ☐ **Confirm submission of results of the examination to the Graduate School**
Refer to the "Report on Final Examination" on <https://gradforms.osu.edu/>